## **Temporary Office Closure**

In this challenging time, our highest priority is the health of our staff, clients and our community. Each of us is responsible for doing what we can to minimize the impact of COVID-19.

To help support the community health efforts, as of Monday March 23, 2020, we will stop conducting in person client meetings as a proactive measure to reduce the possibility of virus transmission. To further protect the health and well being of our staff and clients we have decided to **temporarily close our office to the public beginning Saturday March 21, 2020**. We encourage you to drop off your tax information in a sealed envelope. We have an outside drop box located to the far right of the front entrance and will also have one inside the front door in the entryway.

Reinl Accounting is here to answer your questions and will continue to meet all your accounting and tax needs via telephone and/or e-mail.

Thank you for your patience and understanding during this trying time.

Thank You

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